

CANVASS FORM

Date: _____
JO Number: 2025-01-0001

Item No.	Qty	Unit	Articles	Approved ABC	Amount
1	1	Lot	<p>Lease of Nine (9) units Multifunctional Photocopying Machine (Digital Copier, Network Printer/Scanner)</p> <p>Period: >January 1 to December 31, 2025</p> <p>Other Requirements: >No guaranteed monthly usage (billing shall be based on actual consumption) >scanner yields entails no cost and will not be billed >No security deposit</p> <p>Technical Specifications: General >Copy speed: minimum 35 copies per minute >Control Panel Display: Minimum 8" Wide Color LCD >Touch Screen for wider viewing >Paper size: Minimum A4, Maximum A3 >Paper capacity: Min. 1200 sheets (2x550-Sheet Tray, 100-Sheet Bypass) >Warm-up Time: 20 sec. >Document Feeder: Min. 100 sheets reversing >Automatic Document Feeder</p> <p>Copier: >Original Size: Max A3 (11" x 17) >First Copy Time: 3.7 Seconds >Continuous Copy: 999 copies >Copy Resolution: 2400x600 dpi >Zoom Range: 25% to 400%</p> <p>Document Filing: >Main and Customize folders: 20,000 pages or 3,000 files >Stored jobs: Copy, print, scan >Confidential storage: Password protection</p> <p>Network Printer: >Resolution: 1200x600 dpi >Interface: USB 2.0/WiFi/Ethernet/Bluetooth</p> <p>Warranty and after sales support: >Free consumables such as toners, developers, and drums, except paper and staples >Free spare parts replacement >Service maintenance >Unlimited training x-x Please email this form to: bbs_propertyprocurement@yahoo.com or fax to (02)8920-4353</p>	P388,800.00	

Very truly yours,

Canvasser

Acting Chief, Procurement Service

AUTHORIZED SIGNATURE

Terms: