## BUREAU OF BROADCAST SERVICES 4<sup>TH</sup> Floor, Media Center Building, Visayas Avenue, Quezon City

## **CANVASS FORM**

Date: JO Number:

2025-01-0001

Gentlemen: Please quote your government price/s for the article/s listed hereunder:

Item No.	Qty	Unit	Articles	Approved ABC	Amount
1	1	Lot	Lease of Nine (9) units Multifunctional Photocopying Machine (Digital Copier, Network Printer/Scanner)	P388,800.00	
			Period:		
			>January 1 to December 31, 2025		
			Other Requirements: >No guaranteed monthly usage (billing shall be based on actual consumption)		
			>scanner yields entails no cost and will not be billed		
			>No security deposit		
			Technical Specifications:		
			General >Copy speed: minimum 35 copies per minute		
			Copy speed. minimum 35 copies per minute Control Panel Display: Minimum 8" Wide Color LCD		
			>Touch Screen for wider viewing		
			>Paper size: Minimum A4, Maximum A3		
			>Paper capacity: Min. 1200 sheets (2x550-Sheet Tray, 100-Sheet Bypass)		
			>Warm-up Time: 20 sec.		
			>Document Feeder: Min. 100 sheets reversing >Automatic Document Feeder		
			Copier:		
			>Original Size: Max A3 (11" x 17)		
			>First Copy Time: 3.7 Seconds		
			>Continuous Copy: 999 copies >Copy Resolution: 2400x600 dpi		
			>Zoom Range: 25% to 400%		
			Document Filing:		
			>Main and Customize folders: 20,000 pages or 3,000 files		
			>Stored jobs: Copy, print, scan		
			>Confidential storage: Password protection		
			Network Printer:		
			>Resolution: 1200x600 dpi		
			>Interface: USB 2.0/WiFi/Ethernet/Bluetooth		
			Warranty and after sales support:		
			>Free consumables such as toners, developers, and drums, except paper and staples		
			>Free spare parts replacement >Service maintenance		
			>Unlimited training		
			X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-		
			Please email this form to:		
			bbs_propertyprocurement@yahoo.com or		
Please su			fax to (02)8920-4353 ation days after receipt of this form.		

Please submit your quotation \_\_\_\_\_ days after receipt of this form.

Very truly yours,

JUDITH A. TRABALLO

Canvasser

## **EMMANUEL CEDRIC M. ONTONG**

Acting Chief, Procurement Service

The above price/s and /or quotation/s for the article/s you wish to purchase/repair is/are available within \_\_\_\_\_days from the date of quotation.

## AUTHORIZED SIGNATURE

Date quoted:

Price Valid For:

Terms: