

Bureau of Broadcast Services
Indicative Annual Procurement Plan Non-CSE
For FY2025

Code (PAP)	Procurement Program/Project	Qty	PMO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Grandtotal	Estimated Budget (Php)	
						Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing			MOOE	CO
	CAPITAL OUTLAY												
	MACHINERY AND EQUIPMENT												
II.A.2	ICT Equipment		Engg. CO, Provincial Stations		Competitive Bidding					GoP	13,537,000.00		
	MAINTENANCE AND OTHER OPERATING EXPENSES												13,537,000.00
	GENERAL SERVICES												
I.A.1	Security Services		Admin.		Competitive Bidding					GoP	28,873,577.00		
	PROFESSIONAL SERVICES											28,873,577.00	
I.A.1	Contracts of Service Personnel		Admin.		Thru Personnel Section					GoP		33,135,228.00	
I.A.1	Legal Services		Admin.		Agency to Agency					GoP		606,000.00	
	UTILITY EXPENSES										28,440,000.00		
I.A.1/II.A.1/II.A.2	Water Expenses		CO, Provincial Stations		GPPB Reso 19-2006					GoP		840,000.00	
I.A.1/II.A.1/II.A.2	Electricity Expenses		CO, Provincial Stations		GPPB Reso 19-2006					GoP		27,600,000.00	
	COMMUNICATION EXPENSES										6,574,000.00		
I.A.1/II.A.1/II.A.2	Postage and Courier Services		CO, Provincial Stations		GPPB Reso 19-2006					GoP		540,000.00	
I.A.1/II.A.1/II.A.2	Telephone Expenses (Landline)		CO, Provincial Stations		GPPB Reso 19-2006					GoP		840,000.00	
I.A.1/II.A.1/II.A.2	Telephone Expenses (Mobile)		CO, Provincial Stations		GPPB Reso 19-2006					GoP		2,064,000.00	
I.A.1/II.A.1/II.A.2	Internet Subscription Expenses		CO, Provincial Stations		GPPB Reso 19-2006					GoP		2,100,000.00	
I.A.1/II.A.1/II.A.2	Cable, Satellite, Telegraph & Radio Expenses		CO, Provincial Stations		GPPB Reso 19-2006					GoP		30,000.00	
	TAXES,INSURANCE AND OTHER FEES										3,700,000.00		
I.A.1/II.A.1/II.A.2	NTC Licenses		CO, Provincial Stations		Agency to Agency					GoP		171,500.00	
I.A.1/II.A.1/II.A.2	Fidelity Bond Premium		CO, Provincial Stations		Agency to Agency					GoP		400,000.00	
I.A.1/II.A.1/II.A.2	Insurance Premium (Fire/Property/Vehicle)		CO, Provincial Stations		Agency to Agency					GoP		3,050,000.00	
I.A.1/II.A.1	LTO Registration		CO, Provincial Stations		Agency to Agency					GoP		78,500.00	
	TRAINING EXPENSES										2,000,000.00		
I.A.1/II.A.1/II.A.2	Training & Seminar Expenses (Leadership, Technical, GAD,ISO,Mancon)		CO, Provincial Stations		NP-SVP					GoP		2,000,000.00	
	OTHER MAINTENANCE & OPERATING EXPENSES										1,596,752.00		
I.A.1/II.A.1/II.A.2	Transportation & Delivery Expenses		CO, Provincial Stations		NP-SVP					GoP		36,000.00	
I.A.1/II.A.1/II.A.2	Subscription Expenses (ICT software, Zoom)		CO, Provincial Stations		Shopping					GoP		574,502.00	
I.A.1/II.A.1/II.A.2	Printing & Publication Expenses		CO, Provincial Stations		Shopping					GoP		151,500.00	
II.A.1	Other MOOE- (GAD Activities)		CO, Provincial Stations		NP-SVP					GoP		834,750.00	
	LEASE/RENTAL OF EQUIPMENT										345,600.00		
I.A.1/II.A.1	Lease/Rental of Office Equipment (Copier) - 8 units		Admin/Finance/News/Production/Records/Network/COA/Cash		Small Value					GoP		345,600.00	
	LEASE/RENTAL -BUILDINGS AND STRUCTURES										2,130,610.92		
II.A.1	Rental of Office Studio CDO		Cagayan De Oro		GPPB Reso 6-2018					GoP		540,920.52	
II.A.1	Rental of Transmitter Site-Bontoc		Bontoc		GPPB Reso 6-2018					GoP		240,000.00	

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II.A.1	Rental of Office Space-Iloilo		Iloilo	GPPB Reso 6-2018					GoP		849,710.40	
II.A.1	Rental Transmitter Site-Baguio		Baguio	GPPB Reso 6-2018					GoP		199,980.00	
II.A.1	Rental Office -Butuan		Butuan	GPPB Reso 6-2018					GoP		300,000.00	
	REPAIRS AND MAINTENANCE-TRANSPORTATION EQUIPMENT (MOTOR VEHICLES)									945,000.00		
I.A.1	Repair & Cleaning of Aircon (vehicle) , tires, battery, change oil (Labor and materials)		Central/Provincial	Small Value					GoP		745,000.00	
I.A.1	Unforeseen contingencies requiring immediate purchase/repair		Central/Provincial	Emergency Purchase					GoP		200,000.00	
	REPAIRS AND MAINTENANCE- MACHINERY AND EQUIPMENT									2,481,500.00		
II.A.1	Spare parts, replacement parts		Central/Provincial	Small Value					GoP		40,000.00	
II.A.1	Cleaning of Aircon/Freon/Capacitor/Compressor		Engineering	Small Value					GoP		30,000.00	
II.A.2	Materials for Heating, Ventilation and Airconditioning		Engineering	Small Value					GoP		30,000.00	
II.A.2	Broadcast equipment parts		Engineering	Small Value					GoP		250,000.00	
II.A.2	Tower Accessories		Engineering	Small Value					GoP		2,031,500.00	
II.A.2	Unforeseen contingencies requiring immediate purchase/repair		Engineering	Small Value					GoP		100,000.00	
	REPAIRS AND MAINTENANCE-BUILDING AND OTHER STRUCTURES									610,000.00		
II.A.2	Repair of Broadcast Facility		Provincial Stations	Small Value	Q1-Q4 2024				GoP		250,000.00	
I.A.1	Repair of Offices/transmitter room/studio bldg		Central/Provincial	Small Value	Q1-Q4 2024				GoP		100,000.00	
II.A.2	Repainting, re-guying and repair of Tower		Provincial Stations	Small Value	Q1-Q4 2024				GoP		260,000.00	
	REPAIRS AND MAINTENANCE-SEMI-EXPENDABLE EQUIPMENT									60,000.00		
I.A.1/II.A.1/II.A.2	Repair of semi-expendable equipment		Central/Provincial Stations	Small Value/though PCF	Year-round						60,000.00	
	REPAIRS AND MAINTENANCE-OTHER PROPERTY, PLANT & EQUIPMENT									68,500.00		
II.A.2	Batteries and spare parts of genset and other equipment		Central/Provincial Stations	Small Value/though PCF	Year-round						68,500.00	
	FUEL, OIL AND LUBRICANTS									4,200,000.00		
I.A.1/II.A.1/II.A.2	Diesel/Gasolines/Oil and lubricants for service vehicles, gensets and grasscutters		Admin	GPPB Reso 24-2019					GoP		4,200,000.00	
	PURCHASE OF SEMI-EXPENDABLE FURNITURE & FIXTURES									408,000.00		
II.A.1	Office chairs and tables , Lateral filing cabinet		Central/Provincial	Small Value	N/A	Q1-Q2 2024			GoP		408,000.00	
	PURCHASE OF SEMI-EXPENDABLE COMMUNICATION EQUIPMENT									1,241,552.00		
II.A.1	Microphones, Cameras, Headsets		Central/Provincial	Small Value	N/A	Q1-Q2 2024			GoP		1,241,552.00	
	PURCHASE OF SEMI-EXPENDABLE - ICTE									862,000.00		
II.A.	UPS, printers, ICT equipment below 50,000		Central/Provincial	Competitive Bidding	N/A	Q1-Q2 2024			GoP		862,000.00	
	PURCHASE OF SEMI-EXPENDABLE - OFFICE EQUIPMENT									1,237,461.00		
II.A.1	Office equipment costing below 50,000		Central/Provincial	Small Value	N/A	Q1-Q2 2024			GoP		1,237,461.00	
	PURCHASE OF SEMI-EXPENDABLE - OTHER MACHINERY & EQUIPT.									103,439.00		

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I.A.1/II.A.1/III.A.2	Other Equipment Costing below 50,000		Central/Provincial	Small Value	N/A	Q1-Q2 2024			GoP		103,439.00	
I.A.1	ACCOUNTABLE FORMS		Central Office/Prov. Station	Shopping 52.1B	Year Round					46,000.00	45,000.00	
I.A.1	MEDICINES		Central Office/Prov. Station	Shopping 52.1B	Quarterly, or as the need arises				GoP	20,000.00	20,000.00	
I.A.1	TEXTBOOKS AND INSTRUCTIONAL MATERIALS		Central Office/Prov. Station	Shopping 52.1B	Quarterly, or as the need arises				GoP	2,000.00	2,000.00	
I.A.1/II.A.1/III.A.2	OTHER SUPPLIES & MATERIALS									2,098,697.00		
I.A.1/II.A.1/III.A.2	Electrical/ACU Supplies/Other Supplies		Central Office/Prov. Station	Shopping 52.1B	Year Round				GoP		700,000.00	
I.A.1/II.A.1/III.A.2	Engineering and Technical Supplies		Central Office/Prov. Station	Shopping 52.1B	Year Round				GoP		700,000.00	
I.A.1/II.A.1/III.A.2	Automotive Parts and Supplies		Central Office/Prov. Station	Shopping 52.1A	Quarterly, or as the need arises				GoP		123,597.00	
I.A.1	Materials for COVID 19 Prevention (face masks, alcohol, bleach, disinfectant spray, fogging solution, air filter, antigen test kits)		Central Office/Prov. Station	Shopping 52.1B/NP-SVP	Year Round				GoP		75,000.00	
I.A.1/II.A.1/III.A.2	Unforeseen contingencies requiring immediate purchase of other supplies and materials		Central Office/Prov. Station	Shopping 52.1A/Emergency Purchase	Year Round						500,000.00	
I.A.1/II.A.1/III.A.2	COMMON USE OFFICE SUPPLIES		Central Office/Prov. Station	Shopping 52.1B	Year Round				GoP	910,702.50	910,702.50	
I.A.1/II.A.1/III.A.2	ICT OFFICE SUPPLIES		Central Office/Prov. Station	Shopping 52.1B	Year Round				GoP	110,000.00	110,000.00	
I.A.1/II.A.1/III.A.2	COMMON USE SUPPLIES NOT AVAILABLE AT DBM-PS									479,797.50		
II.A.1	Inks, toners,bond papers		Provincial Stations	Shopping 52.1B	Year Round				GoP		200,000.00	
I.A.1/II.A.1/III.A.2	Printer Ink Canon (black-810) IP2770 (10 cartridge)		Production	Shopping 52.1B	Quarterly, or as the need arises				GoP		9,150.00	
I.A.1/II.A.1/III.A.2	Mouse (10units)		RP2	Shopping 52.1B	N/A	June	June	June	GoP		2,000.00	
I.A.1/II.A.1/III.A.2	HP7A Toner (10 @ 4,000)		RP2	Shopping 52.1B	Quarterly, or as the need arises				GoP		40,000.00	
I.A.1/II.A.1/III.A.2	HP703 Ink Black (10 @ 500)		RP2	Shopping 52.1B	Quarterly, or as the need arises				GoP		5,000.00	
I.A.1/II.A.1/III.A.2	HP48 A Laserjet Toner (2 @ 4000)		RP2	Shopping 52.1B	Quarterly, or as the need arises				GoP		8,000.00	
I.A.1/II.A.1/III.A.2	HP680 black@ 500/pc @ 6 pcs		RP2	Shopping 52.1B	Quarterly, or as the need arises				GoP		3,000.00	
I.A.1/II.A.1/III.A.2	Special paper GSM 200 100pcs		RP3	Shopping 52.1B	Quarterly, or as the need arises				GoP		197.50	
I.A.1/II.A.1/III.A.2	HP black 704 (10 pcs @ 700)		RP3	Shopping 52.1B	Quarterly, or as the need arises				GoP		7,000.00	
I.A.1/II.A.1/III.A.2	Canon Ink (Black 810) IP2770 – (10 pcs @ 915) – P 9,150		RP3	Shopping 52.1B	Quarterly, or as the need arises				GoP		9,150.00	
I.A.1/II.A.1/III.A.2	Sticker Paper (Matte) A4		Finance	Shopping 52.1B	Quarterly, or as the need arises				GoP		450.00	
I.A.1/II.A.1/III.A.2	Canon PG-745 Fine Cartridge Black		Finance	Shopping 52.1B	Quarterly, or as the need arises				GoP		3,000.00	
I.A.1/II.A.1/III.A.2	Toner for HP Laserjet Pro M15a Printer		Finance	Shopping 52.1B	Quarterly, or as the need arises				GoP		24,000.00	
I.A.1/II.A.1/III.A.2	Data Folder		Finance/Production	Shopping 52.1B	Quarterly, or as the need arises				GoP		67,000.00	
I.A.1/II.A.1/III.A.2	Index Card Plain (5" x 8")		Finance	Shopping 52.1B	Quarterly, or as the need arises				GoP		600.00	
I.A.1/II.A.1/III.A.2	Crystal Bind A4 size (24mm)		Finance/BAC	Shopping 52.1B	Quarterly, or as the need arises				GoP		2,750.00	
I.A.1/II.A.1/III.A.2	Index Card (For Budget Preparation)		Finance	Shopping 52.1B	Quarterly, or as the need arises				GoP		500.00	
I.A.1/II.A.1/III.A.2	MDS check		Finance	Agency to Agency	Quarterly, or as the need arises				GoP		16,000.00	
I.A.1/II.A.1/III.A.2	TK-100 Toner		Research	Shopping 52.1B	Year Round				GoP		21,000.00	
I.A.1/II.A.1/III.A.2	DTR (Daily Time Record)		Admin	Shopping 52.1B	Quarterly, or as the need arises				GoP		20,000.00	

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I.A. 1/II.A. 1/II.A. 2	Time Card (For Iwata Bundy Clock)		Provincial Station	Shopping 52.1B	Quarterly, or as the need arises				GoP		40,000.00	
I.A. 1/II.A. 1/II.A. 2	Copy Paper (8 1/2 x 11) short		COA	Shopping 52.1B	Quarterly, or as the need arises				GoP			
I.A. 1/II.A. 1/II.A. 2	Colored Paper A4 80gsm		Finance	Shopping 52.1B	Quarterly, or as the need arises				GoP		1,000.00	
	GRANDTOTAL									135,822,316.92	122,285,316.92	13,537,000.00


Submitted by:


 RODNEY O. VILLANUEVA
 Head, BAC Secretariat

Recommending Approval by Bids and Awards Committee:


 SALLY G. CUEVA
 Member/Finance Representative


 EARL JAN S. OGREMIN
 Union Representative


 RODENTOR O. DOMINGO
 Member


 MA. EILEEN V. ELIGADO
 Member


 BENJAMIN REUEL R. ORDOÑEZ, JR.
 Vice Chairperson


 ALAN L. ALLANIGUE
 Chairperson

Approved by:


 RIZAL GIOVANNI P. APORTADERA, JR.
 Director

