

Republic of the Philippines
Bureau of Broadcast Services
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION National Capital Region CSC - NCR		Electronic copy to be submitted to the CSC FO must be in MS Excel format
RECEIVED	By: <i>[Signature]</i>	
DATE: <i>Feb 23</i>	TIME: <i>2:08 PM</i>	

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Bureau of Broadcast Services in the CSC website:

[Signature]
BENJAMIN REUEL R. ORTIGUERO, JR.
Acting Chief, Administrative Division

Date: December 12, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Clerk 2)	BBSB-ADA4-23-2005	4	15,586.00	Completion of two years study in College	None required	None required	1st Level	N/A	Administrative Division RO NCR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 22, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet (if applicable) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RIZAL GIOVANNI P. APORTADERA, JR.

Director IV

4/F PIA Media Center Bldg., Visayas Avenue, Brgy.
Vasra, Quezon City 1128

pbs.personnel2022@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.