

Republic of the Philippines  
**Bureau of Broadcast Services**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Bureau of Broadcast Services in the CSC website:

**BENJAMIN REUEL R. ORTIGUERO, JR.**  
**Acting Chief, Administrative Division**

Date: November 22, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Assistant V (Data Controller III)	BBSB-ADAS5-10- 2005	11	25,439	Completion of two years studies in college or Highschool Graduate with relevant vocational/Trade course	8 hours of relevant training	2 years of relevant experience	1st Level	N/A	Administrative Division RO NCR
2	Administrative Aide VI (Electrician II)	BBSB-ADA6-13- 2005	6	16,877	High School Graduate or Completion of relevant vocational/ trade course	None required	None required	(MC 10 ,S. 2013 - CAT.II)	N/A	Administrative Division RO NCR

3	Administrative Aide V (Carpenter II)	BBSB-ADA5-20-2005	5	15,909	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - CAT. II)	N/A	Administrative Division RO NCR
4	Administrative Aide IV (Clerk II)	BBSB-ADA4-22-2005	4	14,993	Completion of two year studies in College	None required	None required	1st Level	N/A	Administrative Division RO NCR
5	Administrative Aide IV (Driver II)	BBSB-ADA4-25-2005	4	14,993	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	N/A	Administrative Division RO NCR
6	Administrative Aide IV (Driver II)	BBSB-ADA4-26-2005	4	14,993	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	N/A	Administrative Division RO NCR
7	Administrative Aide IV (Driver II)	BBSB-ADA4-28-2005	4	14,993	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	N/A	Administrative Division RO NCR
8	Administrative Aide IV (Driver II)	BBSB-ADA4-30-2005	4	14,993	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	N/A	Administrative Division RO NCR

9	Administrative Aide III (Driver I)	BBSB-ADA3-43-2005	3	14,125	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	N/A	Administrative Division RO NCR
10	Administrative Aide II (Messenger)	BBSB-ADA2-47-2005	2	13,305	Elementary School Graduate	None required	None required	None Required (MC 10, s. 2013 - Cat. III)	N/A	Administrative Division RO NCR
11	Administrative Aide II (Messenger)	BBSB-ADA2-51-2005	2	13,305	Elementary School Graduate	None required	None required	None Required (MC 10, s. 2013 - Cat. III)	N/A	Administrative Division RO NCR
12	Administrative Aide I (Utility Worker 1)	BBSB-ADA1-55-2005	1	12,517	Must be able to read and write	None required	None required	None Required (MC 10, s. 2013 - Cat. III)	N/A	Administrative Division RO NCR
13	Administrative Aide I (Utility Worker 1)	BBSB-ADA1-56-2005	1	12,517	Must be able to read and write	None required	None required	None Required (MC 10, s. 2013 - Cat. III)	N/A	Administrative Division RO NCR
14	Administrative Aide I (Utility Worker 1)	BBSB-ADA1-57-2005	1	12,517	Must be able to read and write	None required	None required	None Required (MC 10, s. 2013 - Cat. III)	N/A	Administrative Division RO NCR
15	Administrative Aide I (Utility Worker 1)	BBSB-ADA1-58-2005	1	12,517	Must be able to read and write	None required	None required	None Required (MC 10, s. 2013 - Cat. III)	N/A	Administrative Division RO NCR
16	Administrative Aide I (Utility Worker 1)	BBSB-ADA1-59-2005	1	12,517	Must be able to read and write	None required	None required	None Required (MC 10, s. 2013 - Cat. III)	N/A	Administrative Division RO NCR
17	Administrative Aide I (Utility Worker 1)	BBSB-ADA1-60-2005	1	12,517	Must be able to read and write	None required	None required	None Required (MC 10, s. 2013 - Cat. III)	N/A	Administrative Division RO NCR

18	Supervising Administrative Officer (Financial and Management Officer I)	BBSB-SADOF-4-2005	22	69,963	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	2nd Level	Advanced level of competencies on the following: Accounting Principles, Budgeting, Planning and Forecasting, Communication, Internal Control System. Intermediate Level of competencies on the following: Leadership/Financial Management and Administration, People Management, BIR Taxation, Risk Management, Problem Solving and Decision Making and Financial Reporting and Analysis.	Finance Division RO NCR
19	Administrative Officer IV (Budget Officer II)	BBSB-ADOF4-7-2005	15	35,097	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	2nd Level	Intermediate level of competencies on the ff: Budgeting Rules and Regulations and Budget Control, Monitoring and Reporting. Basic competencies on the ff: Communication, Risk Management, Problem Solving and Decision Making.	Finance Division RO NCR

20	Administrative Officer IV (Financial Analyst II)	BBSB-ADOF4-8-2005	15	35,097	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	2nd Level	Intermediate level of competencies on the ff: Leadership/Supervisory, People Management, Accounting Rules and Regulations, Communication, and Account Analysis. Basic Level of competencies on the ff: Problem Solving and Decision Making and Financial Reporting and Analysis.	Finance Division RO NCR
21	Administrative Assistant III (Senior Bookkeeper)	BBSB-ADAS3-17-2005	9	20,402	Completion of two-years studies in college	4 hours of relevant training	1 year of relevant experience	1st Level	Advanced level of competency in the ff: Bookkeeping. Intermediate level of competencies in the ff: Financial Reporting, Account Reconciliation, and Computer Literacy.	Finance Division RO NCR
22	Administrative Assistant II (Accounting Clerk III)	BBSB-ADAS2-11-2005	8	18,998	Completion of two-years studies in college	4 hours of relevant training	1 year of relevant experience	1st Level	Intermediate level of competencies in Account Reconciliation and Computer Literacy. Basic level on Account Analysis and Taxation.	Finance Division RO NCR
23	Administrative Assistant II (Accounting Clerk III)	BBSB-ADAS2-12-2005	8	18,998	Completion of two-years studies in college	4 hours of relevant training	1 year of relevant experience	1st Level	Intermediate level of competencies in Account Reconciliation and Computer Literacy. Basic level on Account Analysis and Taxation.	Finance Division RO NCR

24	Administrative Assistant II (Disbursing Officer II)	BBSB-ADAS2-18-2005	8	18,998	Completion of two-years studies in college	4 hours of relevant training	1 year of relevant experience	1st Level	Intermediate level of competencies in ff: Computer Literacy, Cash Disbursements Monitoring and Reporting, Data Gathering and encoding, and Reconciliation.	Finance Division RO NCR
25	Administrative Assistant II (Bookkeeper)	BBSB-ADAS2-16-2005	8	18,998	Completion of two-years studies in college	4 hours of relevant training	1 year of relevant experience	1st Level	Intermediate Level of competencies on the ff: Documentary Requirements, Accounting Entries, Verbal and Written Communication Skills, Computer Literacy.	Finance Division RO NCR
26	Administrative Aide VI (Clerk III)	BBSB-ADA6-19-2005	6	16,877	Completion of two-years studies in college	None required	None required	1st Level	Advanced Level of competencies in Records keeping and filing. Basic Level of competencies on the ff: Documentary Requirements, Verbal and Written Communication Skills, and Computer Literacy.	Finance Division RO NCR
27	Information Officer I	BBSB-INFO1-7-1998	11	25,439	Bachelor's Degree	None Required	None Required	2nd Level	Intermediate knowledge and skills in social media operations and online audience survey.	Research Division RO NCR

28	Assistant Information Officer	BBSB-AIO-3-1998	8	18,998	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	1st Level	Basic knowledge and skills in social media operations and online audience survey.	Research Division RO NCR
29	Broadcast Program Producer Announcer II	BBSB-BPPA2-60-1998	16	38,150	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	Advanced level of competencies in the ff: Script preparation, drafting and re-drafting of scripts, knowledge of media production and communication, verbal and written communication skills, research, writing, proofreading and editing of media content, and experience in resource person coordination.	Public Affairs Division RO NCR
30	Broadcast Program Producer Announcer I	BBSB-BPPA1-9-1998	12	27,608	Bachelor's degree relevant to the job	None required	None required	2nd Level	Intermediate level of competencies in the ff: Script preparation, drafting and re-drafting of scripts, knowledge of media production and communication, verbal and written communication skills, research, writing, proofreading and editing of media content, experience in resource person coordination.	Public Affairs Division RO NCR

31	Broadcast Operations Technician II	BBSB-BOT2-64-1998	11	25,439	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	8 hours of technical training in broadcast and communications	1 year of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Public Affairs Division RO NCR
32	Broadcast Operations Technician II	BBSB-BOT2-65-1998	11	25,439	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	8 hours of technical training in broadcast and communications	1 year of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Public Affairs Division RO NCR
33	Assistant Information Officer	BBSB-AIO-4-1998	8	18,998	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	1st Level	N/A	Public Affairs Division RO NCR



34	Broadcast Operations Supervisor	BBSB-BOS-36-1998	19	49,835	Bachelor's degree relevant to the job	8 hours of technical training in broadcast and communications	2 years of experience in technical supervision	2nd Level	N/A	Engineering Division RO NCR
35	Electronics & Communications Equipment Technician IV	BBSB-ECET4-1-1998	15	35,097	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third-year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	16 hours of technical training in broadcast and communications	3 years of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR
36	Electronics & Communications Equipment Technician IV	BBSB-ECET4-12-1998	15	35,097	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third-year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	16 hours of technical training in broadcast and communications	3 years of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR

37	Broadcast Operations Technician III	BBSB-BOT3-1-1998	13	29,798	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	16 hours of technical training in broadcast and communications	2 years of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR
38	Broadcast Operations Technician III	BBSB-BOT3-54-1998	13	29,798	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	16 hours of technical training in broadcast and communications	2 years of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR

39	Broadcast Operations Technician II	BBSB-BOT2-67-1998	11	25,439	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	8 hours of technical training in broadcast and communications	1 year of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR
40	Broadcast Operations Technician II	BBSB-BOT2-78-1998	11	25,439	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	8 hours of technical training in broadcast and communications	1 year of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR

41	Broadcast Operations Technician II	BBSB-BOT2-89-1998	11	25,439	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	8 hours of technical training in broadcast and communications	1 year of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR
42	Broadcast Operations Technician II	BBSB-BOT2-110-1998	11	25,439	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	8 hours of technical training in broadcast and communications	1 year of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR

43	Broadcast Operations Technician II	BBSB-BOT2-131-1998	11	25,439	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	8 hours of technical training in broadcast and communications	1 year of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR
44	Broadcast Operations Technician II	BBSB-BOT2-3-1998	11	25,439	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	8 hours of technical training in broadcast and communications	1 year of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR

45	Broadcast Operations Technician II	BBSB-BOT2-14-1998	11	25,439	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	8 hours of technical training in broadcast and communications	1 year of experience in the technical operation/maintenance/repair of broadcast/communications equipment or other related work	RA 1080 (RA 9292-ECT)	N/A	Engineering Division RO NCR
46	Newscaster I	BBSB-NC1-1-1998	15	35,097	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	2nd Level	Excellent reading, writing and editing skills with exceptional attention to details; Ability to deliver the news with authority; Must have a pleasant voice and appearance with an ability to project a sense of trustworthiness; Minimum work experience as Newscaster or a similar role in the Media Department;	News Division RO NCR

47	Newscaster I	BBSB-NC1-2-1998	15	35,097	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	2nd Level	Excellent reading, writing and editing skills with exceptional attention to details; Ability to deliver the news with authority; Must have a pleasant voice and appearance with an ability to project a sense of trustworthiness; Minimum work experience as Newscaster or a similar role in the Media Department;	News Division RO NCR
48	News Reporter I	BBSB-NR1-1-1998	15	35,097	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	Excellent communication, interviewing, active listening, news writing, and presentation skills; Computer proficiency (MS Office, digital editing including video/ audio recording, web search, databases); Portfolio of published articles or newscast;	News Division RO NCR
49	News Reporter I	BBSB-NR1-24-1998	15	35,097	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	Excellent communication, interviewing, active listening, news writing, and presentation skills; Computer proficiency (MS Office, digital editing including video/ audio recording, web search, databases); Portfolio of published articles or newscast;	News Division RO NCR

50	News Reporter I	BBSB-NR1-35-1998	15	35,097	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	Excellent communication, interviewing, active listening, news writing, and presentation skills; Computer proficiency (MS Office, digital editing including video/ audio recording, web search, databases); Portfolio of published articles or newscast;	News Division RO NCR
51	Broadcast Program Producer Announcer II	BBSB-BPPA2-79-1998	16	38,150	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZRB RO NCR
52	Broadcast Program Producer Announcer II	BBSB-BPPA2-90-1998	16	38,150	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZRB RO NCR
53	News Reporter I	BBSB-NR1-44-1998	15	35,097	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZRB RO NCR
54	Scriptwriter II	BBSB-SW2-1-1998	15	35,097	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZRB RO NCR
55	Broadcast Program Producer Announcer I	BBSB-BPPA1-1-1998	12	27,608	Bachelor's degree relevant to the job	None required	None required	2nd Level	N/A	DZRB RO NCR
56	Broadcast Program Producer Announcer I	BBSB-BPPA1-13-1998	12	27,608	Bachelor's degree relevant to the job	None required	None required	2nd Level	N/A	DZRB RO NCR



57	Administrative Aide VI (Clerk III)	BBSB-ADA6-23-2005	6	16,877	Completion of two-years studies in college	None required	None required	1st Level	N/A	DZRB RO NCR
58	Broadcast Program Producer Announcer II	BBSB-BPPA2-112-1998	16	38,150	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZRM RO NCR
59	Broadcast Program Producer Announcer II	BBSB-BPPA2-4-1998	16	38,150	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZRM RO NCR
60	Scriptwriter II	BBSB-SW2-2-1998	15	35,097	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZRM RO NCR
61	Broadcast Program Producer Announcer I	BBSB-BPPA1-36-1998	12	27,608	Bachelor's degree relevant to the job	None required	None required	2nd Level	N/A	DZRM RO NCR
62	Information Officer I	BBSB-INFO1-3-1998	11	25,439	Bachelor's Degree	None Required	None Required	2nd Level	N/A	DZRM RO NCR
63	Broadcast Program Traffic Officer	BBSB-BPTO-31-1998	9	20,402	Bachelor's degree relevant to the job	None required	None required	2nd Level	N/A	DZRM RO NCR

64	Broadcast Program Producer Announcer II	BBSB-BPPA2-50-1998	16	38,150	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	Expert in oral and written communication for broadcast in English and Filipino. Basic knowledge of Google Docs, Excel, online meeting apps, audio and video editing software, and social media platforms.	DWBR RO NCR
65	Broadcast Program Producer Announcer I	BBSB-BPPA1-6-1998	12	27,608	Bachelor's degree relevant to the job	None Required	None Required	2nd Level	Advanced level of oral and written communication for broadcast in English and Filipino. Basic knowledge of Google Docs, Excel, online meeting apps, audio and video editing software, and social media platforms.	DWBR RO NCR
66	Broadcast Program Producer Announcer I	BBSB-BPPA1-7-1998	12	27,608	Bachelor's degree relevant to the job	None Required	None Required	2nd Level	Advanced level of oral and written communication for broadcast in English and Filipino. Basic knowledge of Google Docs, Excel, online meeting apps, audio and video editing software, and social media platforms.	DWBR RO NCR

67	Information Officer I	BBSB-INFO1-6-1998	11	25,439	Bachelor's Degree	None Required	None Required	2nd Level	<p>Expert level of competencies in organizational, administrative and clerical tasks.</p> <p>Advanced knowledge of Google Docs, Excel, online meeting apps, audio and video editing software, and social media platforms.</p> <p>Advanced level of oral and written communication for broadcast in English and Filipino;</p>	DWBR RO NCR
68	Scriptwriter II	BBSB-SW2-3-1998	15	35,097	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	2nd Level	<p>Intermediate knowledge in the video/ audio editing tools such as but not limited to ADOBE APPLICATION and handling of social media pages (Surfing for research purposes, posting/ re-posting of materials or updating of social media).</p> <p>Preferably, but not compulsory, has experience in writing for radio and TV/Video documentaries.</p>	RP WORLDWIDE RO NCR

69	Broadcast Program Producer Announcer I	BBSB-BPPA1-58-1998	12	27,608	Bachelor's degree relevant to the job	None required	None required	2nd Level	Intermediate knowledge in the video/ audio editing tools such as but not limited to ADOBE APPLICATION and handling of social media pages (Surfing for research purposes, posting/ re-posting of materials or updating of social media). Preferably, but not compulsory, can read and write news materials and other relevant documents in Chinese (Mandarin/Fukien).	RP WORLDWIDE RO NCR
70	News Reporter II	BBSB-NR2-14-1998	17	41,508	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZSR RO NCR
71	Broadcast Program Producer Announcer II	BBSB-BPPA2-41-1998	16	38,150	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZSR RO NCR
72	Scriptwriter II	BBSB-SW2-4-1998	15	35,097	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	2nd Level	N/A	DZSR RO NCR
73	Scriptwriter I	BBSB-SW1-4-1998	12	27,608	Bachelor's Degree	None Required	None Required	2nd Level	N/A	DZSR RO NCR
74	Broadcast Program Producer Announcer I	BBSB-BPPA1-4-1998	12	27,608	Bachelor's degree relevant to the job	None required	None required	2nd Level	N/A	DZSR RO NCR

75	Broadcast Operations Technician I	BBSB-BOT1-5-2000	9	20,402	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	4 hours of technical training in broadcast and communications	None required	RA 1080 (RA 9292-ECT)	N/A	DZSR RO NCR
76	Broadcast Operations Technician I	BBSB-BOT1-6-2000	9	20,402	Graduate of Associate, Technician Trade or vocational course in electronics or completed at least the minimum third year equivalent of a Bachelor of Science Program in Electronics and Communications Engineering	4 hours of technical training in broadcast and communications	None required	RA 1080 (RA 9292-ECT)	N/A	DZSR RO NCR
77	Administrative Aide IV (Clerk II)	BBSB-ADA4-44-2005	4	14,993	Completion of two year studies in College	None required	None required	1st Level	N/A	Network Division RO NCR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **December 06, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet (if applicable) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RIZAL GIOVANNI P. APORTADERA, JR.

Director IV

4/F PIA Media Center Bldg., Visayas  
Avenue, Quezon City 1128

[pbs.personnel2022@gmail.com](mailto:pbs.personnel2022@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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