**BUREAU OF BROADCAST SERVICES**
**4TH Floor, Media Center Building,**
**Visayas Avenue, Quezon City**

# CANVASS FORM

**Date:**
**JO Number:** 2021-11-0101

Gentlemen: Please quote your government price/s for the article/s listed hereunder:

| Item No. | Qty | Unit | Articles | Approved ABC | Amount |
|---|---|---|---|---|---|
| 1 | 1 | Lot | **Lease of Eight (8) units Multifunctional Photocopying Machine (Digital Copier, Network Printer/Scanner)**<br><br>Period:<br>>January 1 to December 31, 2022<br>Guaranteed Monthly Usage:<br>>10,000 copies<br>>scanner yields entails no cost and will not be billed<br>>No security deposit<br><br>Technical Specifications:<br>>Copy speed: minimum 35 copies per minute<br>>Warm-up Time: 20 sec.<br>>Control Panel Display: Minimum 8.5" Wide Color LCD<br>>Touch Screen for wider viewing<br>>Paper size: Minimum A4, Maximum A3<br>>Paper capacity: Min. 1200 sheets (2x550-Sheet Tray, 100-Sheet Bypass)<br>>Automatic Document Feeder<br>>Document Feeder: Min. 100 sheets reversing<br><br>Copier:<br>>First Copy Time: 3.7 Seconds<br>>Continuous Copy: 999 copies<br>>Copy Resolution: 2400x600 dpi<br>>Zoom Range: 25% to 400%<br><br>Document Filing:<br>>Main and Customize folders: 20,000 pages or 3,000 files<br>>Stored jobs: Copy, print, scan<br>>Confidential storage: Password protection<br><br>Network Printer:<br>>Resolution: 1200x600 dpi<br>>Connectivity: Ethernet 10/100BaseT, USB 2.0, 802.11b/g WiFi, Bluetooth<br><br>Warranty and after sales support:<br>>Free consumables such as toners, developers, and drums, except paper<br>>Free spare parts replacement<br>>Service maintenance<br>>Unlimited training<br>x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x | **P432,000.00** | |

Please submit your quotation _____ days after receipt of this form.

Very truly yours,

**JUDITH A. TRABALLO**
Canvasser

**BENJAMIN REUEL R. ORTIGUERO, JR.**
Chief, Procurement Service

The above price/s and /or quotation/s for the article/s you wish to purchase/repair is/are available within _____days from the date of quotation.

**AUTHORIZED SIGNATURE**

Date quoted: _____

Price Valid For: _____

Terms: _____