



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

June 16, 2021

RIZAL GIOVANNI P. APORTADERA JR.

Director IV
Bureau of Broadcast Services
4th Floor PIA Media Center Building,
Visayas Avenue, Diliman, Quezon City

ATTENTION: Ms. Maria Elizabeth B. Raymundo
PBB Focal Person

Dear Director Aportadera Jr.:

We regret to inform you that the **Bureau of Broadcast Services (BBS)** is **DISQUALIFIED** from the grant of the Performance-Based Bonus (PBB) for Fiscal Year 2018. The summary of the final IATF assessment result is attached.

To complete the PBB process, may we remind your office to publish the **FY 2018 Agency Scorecard** in your website or official publication. Please coordinate with the AO 25 Technical Secretariat for the finalization of the said report cards.

We wish to reiterate the responsibility of the Head of Agency and the Performance Management Group (PMG) to communicate this to your employees and address comments and concerns they may raise.

Please be advised that the evaluation of agency accomplishments for FY 2019 shall be tightened in accordance with the review of your Agency's report on Streamlining and Process Improvement of Critical Services. Additionally, agencies are encouraged to continue efforts in accelerating procurement and timely utilization of approved budgets to properly support their operations and delivery of high-quality services.

Thank you very much and we look forward to your participation and full cooperation in the 2019 PBB cycle.

Sincerely yours,

LAURA B. PASCUA

Undersecretary, Department of Budget and Management
and Chair, AO25 Technical Working Group



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Bureau of Broadcast Services (BBS)	
Eligibility Requirements	Final Assessment
2018 Good Governance Conditions	
1. Transparency Seal	• Compliant
2. PhilGEPS Posting	• Compliant
3. Citizen's Charter (ARTA)	• Compliant
2018 Physical Target	
4. Streamlining and Process Improvement of Agency Services	<ul style="list-style-type: none"> • Did not meet the streamlining and process improvement requirement for FY 2018 PBB. <ul style="list-style-type: none"> ▪ The BBS only reported streamlining improvements for its Radio Broadcast Service. ▪ The BBS did not report improvements for the two (2) other services in its Citizen's Charter (i.e. Public Service Unit (PUSU) and the Production of Research Materials for Broadcast, News and Information Gathering and Dissemination). ▪ The BBS maintained the number of steps, number of signatures, applicable fees and the turnaround time for its Radio and Broadcast Service ▪ The BBS did not conduct a Citizen/Client Satisfaction Survey for FY 2018. ▪ The BBS is recommended to conduct a Client Satisfaction feedback mechanism for each of its services to measure the satisfaction level of citizens/clients that the agency served. Measuring the satisfaction level of citizens/clients can provide extremely valuable insight for the agency's services. ▪ The BBS is also encouraged to periodically update its Citizen's Charter to reflect necessary revisions and changes in the process. This will help maintain and improve the agency's services, and effectively perform its mandates.



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2018 STO and GASS Requirements	
5. QMS Requirement	<ul style="list-style-type: none"> ● Non-Compliant per DBM-SPIB report dated 1/31/2019 <ul style="list-style-type: none"> □ The BBS posted only its Operations Manual and PAWIM in its Transparency Seal, instead of the required ISO 9001:2015 QMS Certificate. □ The BBS did not submit a copy of its ISO QMS Certificate.
6. Submission of FY 2018 APP non-CSE	● Compliant
7. Submission of Indicative FY 2019 APP non-CSE	● Compliant
8. Submission of FY 2019 APP-CSE	● Compliant
9. Undertaking of Early Procurement for at least 50% of goods and services	● Compliant
10. Submission of FY 2017 APCPI	● Compliant
11. Submission of Financial Report	● Compliant
12. Compliance with at least 30% of Prior Years' Audit Recommendations	● Compliant
13. Submission of Budget and Financial Accountability Reports (BFARs)	<ul style="list-style-type: none"> ● Failed to comply with the BFAR requirement per DBM BMB-C reports dated 12/17/2019. ● The BMB-C noted that the BBS failed to submit its BFAR within the set deadline due to technical difficulties encountered in the URS. ● The justification for the late submission of the BFAR was due to uncontrollable reasons based on the DBM BMB-C report dated 12/17/2019.
14. Budget Utilization Rate (BUR)	<ul style="list-style-type: none"> ● Achieved 99.99% Obligations BUR under GASS. The DBM BMB-A accepted and considered that the BBS met the 100% . ● Did not meet the 100% target for Disbursements BUR under GASS. Actual accomplishments was 98.44%, respectively. ● The DBM BMB-C considered BBS justification for the non-accomplishment of its Disbursement BUR to be due to uncontrollable factors based on DBM BMB-C reports dated 12/17/2019.
2018 Other Cross-Cutting Requirements	
15. Posting of Agency Review and	● Compliant



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Compliance Procedure of Statement and Financial Disclosure	
16. FOI Manual	<ul style="list-style-type: none"> • Compliant
17. Posting of Agency's System of Ranking Delivery Units	<ul style="list-style-type: none"> • Compliant
OVERALL ASSESSMENT	<ul style="list-style-type: none"> • Based on the results of validation, the BBS is did not satisfy the requirements for the grant of FY 2018 PBB as it failed the following due to controllable factors: <ul style="list-style-type: none"> - Physical Target: Streamlining and Process Improvement of Agency Services; and - STO indicator: Initial Certification/Recertification of the QMS for at least one (1) core process or frontline service. • The BBS did not satisfy the requirements and is not eligible for the grant of FY 2018 PBB.