

**INVITATION TO BID FOR THE ONE (1) LOT – CONTRACT FOR THE
 PROVISION OF JANITORIAL SERVICES FOR TWELVE (12) MONTHS
 (BID NO. 003-2020)**

1. The Bureau of Broadcast Services (BBS), through the General Appropriations Act (GAA) of 2021 intends to apply the sum of ***One Million Seven Hundred Seventy-Six Thousand Pesos (PhP 1,776,000.00)*** being the Approved Budget for the Contract (ABC) to payments under the contract listed below. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Bid No.	Lot/s	Brief Description	Approved Budget for the Contract (ABC)
003-2020	1 Lot	Contract for the Provision of Janitorial Services for twelve (12) months, for the Bureau of Broadcast Services (BBS) facilities at the National Capital Region (NCR) and Cagayan de Oro City. Seven (7) Janitors	One Million Seven Hundred Seventy-Six Thousand Pesos (PhP 1,776,000.00)

2. The Bureau of Broadcast Services (BBS) now invites bids for the above Procurement Project. Delivery of the Goods is required by twelve (12) months. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
- a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the Bureau of Broadcast Services (BBS) and inspect the Bidding Documents at the address given below during 8:00am to 5:00pm.

C/o: **THE BAC SECRETARIAT**
Bureau of Broadcast Services
4th Floor, PIA Building, Visayas Avenue, Quezon City

5. A complete set of Bidding Documents may be acquired by interested Bidders on **02 December 2020** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (PhP 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means. Bureau of Broadcast Services Landbank Account No. 3212-1008-10.

Bid No.	Office Address	Website(s)
003-2020	Bureau of Broadcast Services, 4 th Floor, PIA Building, Visayas Avenue, Quezon City	Bureau of Broadcast Services pbs.gov.ph and Government Electronic Procurement System (PhilGEPS) Website www.gppb.gov.ph

6. The Bureau of Broadcast Services (BBS) will hold a Pre-Bid Conference¹ on **11:00am, 10 December 2020** at the **Bureau of Broadcast Services, Training Room, 4th Floor, PIA Building, Visayas Avenue, Quezon City** and through video conferencing/webcasting via **JiTSi application**, either download the JiTSi app on App Store on IOS or through Google Play or visit <https://jitsi.org/jitsi-meet>. Please contact the BAC Secretariat for the room name and password for the pre-bid conference which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the **Bureau of Broadcast Services, 4th Floor, PIA Building, Visayas Avenue, Quezon City, on or before 11:00am (BBS Bundy Clock Time), 22 December 2020**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **11:00am (BBS Bundy Clock Time), 22 December 2020** at the **Bureau of Broadcast Services, Training Room, 4th Floor, PIA Building, Visayas Avenue, Quezon City** and through video conferencing/webcasting via **JiTSi application**, either download the JiTSi app on App Store on IOS or through Google Play or visit <https://jitsi.org/jitsi-meet>. Please contact the BAC Secretariat for the room name and password for the bid opening. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The Bureau of Broadcast Services (BBS) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award
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in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

MR. BENJAMIN R. ORTIGUERO, JR.
Head, BAC Secretariat
Bureau of Broadcast Services
4th Floor, PIA Building, Visayas Avenue, Quezon City
Telephone Nos. (02) 772-7745/ (02) 920-4353
bbsbac2k18@gmail.com
pbs.gov.ph

12. You may visit the following websites:

Bureau of Broadcast Services Website pbs.gov.ph and the Government Electronic Procurement System (PhilGEPS) Website www.gppb.gov.ph

02 December 2020

(SGD.) ALAN L. ALLANIGUE
BAC Chairman