



11 July 2018

**MR. JESUS SANTOS**

Sales Consultant  
Motor and Carriage, Inc. (Hyundai North EDSA)  
1142 Edsa Balintawak, Apolonio Samson D2,  
Quezon City, Metro Manila

**SUBJECT: NOTICE TO PROCEED**

**Dear Ms. Santos:**

The attached Purchase Order having been approved, notice is hereby given to **MOTOR AND CARRIAGE, INC. (HYUDAI NORTH EDSA)** to proceed with the implementation of the procurement for the One (1) Lot - Supply and Delivery of **Brand New One (1) Unit Passenger Van** for the Bureau of Broadcast Services.

Upon receipt hereof, you are responsible for delivering the goods under the terms and conditions of the Purchase Order and in accordance to the provisions of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

  
**RIZAL GIOVANNI P. APORTADERA, JR.**  
Director IV

Conforme:

 7/18/18  
**MR. JESUS SANTOS**  
Date: \_\_\_\_\_